

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1978  
November 15, 2022**

**OFFICIAL MINUTES**

- Members Present:** William Murphy, Shana Chudy, Erin Cornelius,  
Karl Northrup, Kristen Pearl, Robert Van Wicklin
- Members Absent:** Debra Golley
- Staff Present:** Melissa Sawicki, Aimee Kilby, Katie Mendell, Erich Ploetz
- Staff Absent:** Robert Miller
- Others Present:** Schavon Byroads

**Call to order of meeting**

President Murphy called the regular meeting of November 15, 2022, of the Ellicottville Central School Board of Education to order at 6:05 p.m. The Pledge to the Flag of the United States of America was recited.

**Roll Call**

Debra Golley, Robert Miller - Absent

**Changes, Additions and Deletions to the Agenda**

**Changes:**

12. Consent Items
- a. That the board approve the minutes of the meeting of October 25, 2022

**Additions:**

17. Personnel
- a. Boy & Girls Varsity Alpine Skiing: appoint Kent Joesel (contingent upon a successful fingerprint clearance from New York State and completing necessary coaching requirements).
- e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Laurie Caldwell to the position of Teacher Assistant effective November 16, 2022, at a pro-rated salary of \$21,000 and pro-rated benefits for the 2022-2023 school year. This position carries a probationary period which will begin on November 16, 2022, and end on November 16, 2026.

**Deletions:**

13. Committee Reports
- a. Technology

**Approve Agenda**

Moved by Van Wicklin, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the November 15, 2022, Board of Education Meeting with additions, changes and deletions.

**Yes – 6  
No – 0  
Carried**

**Public Comment**

None

**Presentations & Reports**

None

**Communications, Commendations**

None

**Informational Items**

None

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**Superintendent's Report – Robert Miller**

1. Reports: Completed/Almost Completed: ESSA (Title 1), Educator Evaluation Report (APPR), APPR, Healthcare Worker Bonus, Holocaust Survey, ST3, BEDS.
2. In Progress: CTLE, Title I (Supplement – Not Supplant), Title 1 Comparability Report, CRSA/ARP Grants, ELC Grants, Special Education PD and Funding reports

**Principals Reports:**

**Erich Ploetz: MS/HS Principal**

1. End of Academic 1<sup>st</sup> Marking Period, grades finalized today
2. Report Cards mailed near end of week, ready in time for parent conferences on Thursday night.
3. Advisory update – Veteran's Day recognition event with over 100 names submitted.
4. Kids Escaping Drugs speaker was impactful, spurred additional discussion among older students, potential panel discussion and larger Q&A session for students.
5. Congratulations to the Titan Football team for making it to the Sectional game. Congratulations to both Men's & Women's soccer for being Section VI Champs and making it to the Regional games.
6. Shout Outs to MS Musical Team. Excellent Performances!!!!

**Katie Mendell – Elementary Principal/Director of Curriculum**

1. Climate & Culture: Hosted 2<sup>nd</sup> Character Celebration to honor students who received positive behavior referrals. Planning for pilot program "Student Leadership Academy" with 5<sup>th</sup> grade students. Started "Lunch Buddies" program to invited mentors to spend time in the lunchroom and model positive social interactions, skills and promote a positive atmosphere. Modeling community building circles with the teachers. "Thank a Vet" hosted. Allowed students to interact with staff veterans during the lunch hour and say "thank you," while learning more about their service and sacrifice.
2. Curriculum & Instruction: STEM activity/instruction scheduled by staff member for "Lead the Learning," during the upcoming November faculty meeting. 11/29/22 – Starting schedule for Learning Resources Coordinator to join us and work with district teachers on digital resources, digital literacy standards. Technology integration – all elementary classes will be participating. Curriculum "Quick Share" – to encourage collegial conversations around best practice in 21<sup>st</sup> Century Education, Planning details for quarterly curriculum newsletter using collaborative leadership model to: •fill the gap between ongoing professional learning and information/planning etc. with colleagues in the district. •encourage conversation around ongoing professional learning.
3. Professional Development: "Action Planning Template" helping to guide team in collective goal setting; informed by analyzing 2022 NYS Test data and "Heat Maps" shared with us by CA BOCES outlining trends in "power standards" \*As a follow up and continuation of "APT," working to schedule dates for CA BOCES Coordinator to continue working with grade level teams with action planning tool and 2022 NYS Test Data. Linking teachers with opportunities for upcoming regional PD to ensure we are participating in ongoing NYSED updates and their implications for instruction, resources and best practice in education. Facilitating opportunities for elementary teacher to assess and evaluate practice of promoting student writing.
4. Parent & Family Engagement: "Shifts in parent and family engagement" activity at faculty meeting, prior to upcoming conferences. Ongoing positive phone calls to families to ensure approximately 75-80% of calls home are proactive vs. responsive. Increasing use of social media and newsletter(s) as a tool(s) to share information and connect with families.
5. Upcoming Events: Continuing Veteran's Day project/drive with our PTO and SRO to collect items to send to our ECS graduates that are deployed. Ellicottville to host two CA BOCES Student Program Performances (other Cattaraugus County school districts within CA BOCES region will be invited to attend: "Bee True to You (Grades 2-4) December 8 & 9, 2022 (10:00 and 12:30 shows), Pout-Pout Fish (Grades K-1) March 30, 2023 (10:00 and 12:30 shows).

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**School Business Executive’s Report – Aimee Kilby:**

- 1. Audit Summary
- 2. What’s Next related to the Audit?
- 3. Reports Recently Completed/Submitted
- 4. Work in Progress
- 5. Everyday Business Office Tasks
- 6. Additional Information in packet: Budget Status Report thru 10/21/2022, Tax Collection Information, Tax Rates.

**Consent Items:**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- b. That the board approve the minutes of the meeting of October 25, 2022
- c. Acknowledgement of the October 25, 2022 and November 8, 2022 Claims Auditor Reports

**Yes – 6  
No – 0  
Carried**

**Committee Reports:**

Technology – move to December 13, 2022 Board Meeting.

**Discussion Items:**

None

**Old Business:**

None

**New Business:**

Moved by Chudy, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2022-2023 Tax Collector’s Report.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of a Dr. Dish basketball shooting machine from the ECS Sports Boosters for the Boys and Girls basketball teams.

**Yes – 6  
No – 0  
Carried**

**Personnel:**

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2022-2023 Sports Coach:

Boy & Girls Varsity Alpine Skiing                      Kent Joesel

(contingent upon a successful fingerprint clearance from New York State and completing necessary coaching requirements).

**Yes – 6  
No – 0  
Carried**

Moved by Cornelius, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval to rescind the appointment of Elizabeth Knibbs to the position of teacher aide effective retroactive to October 25, 2022.

**Yes – 6  
No – 0  
Carried**

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Moved by Northrup, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Christopher Hansen to the substitute teacher aide list retroactive to November 4, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chelsey Nelson to the substitute teacher aide list retroactive to November 7, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Laurie Caldwell to the position of Teacher Assistant effective November 16, 2022, at a pro-rated salary of \$21,000 and pro-rated benefits for the 2022-2023 school year. This position carries a probationary period which will begin on November 16, 2022, and end on November 16, 2026.

**Yes – 6  
No – 0  
Carried**

**Policy**  
None

**CSE/CPSE Recommendations**

Moved by Northrup, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500421, 900500289, 900500429, 900500457, 900500887, 900500747, 900501548, 900501556, 900501540, 900501390, 900501449, 900500908, 900500906, 900500892, 900500891, 900500961) at its meeting on November 15, 2022, and approves all necessary\arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations October 20 – November 9, 2022.

**Yes – 6  
No – 0  
Carried**

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**~~Executive Session~~**

~~\_\_\_\_\_ Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into Executive Session at \_\_\_\_\_ pm to discuss collective bargaining pursuant to Article 14 of the Civil Service Law.~~

**~~Yes—6~~**

**~~No—0~~**

**~~Carried~~**

~~\_\_\_\_\_ Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to come out of Executive Session at \_\_\_\_\_ pm and return to the regular meeting.~~

**~~Yes—6~~**

**~~No—0~~**

**~~Carried~~**

**Adjournment of Meeting**

Moved by Van Wicklin, seconded by Pearl, to adjourn the regular meeting of November 15, 2022, at 6:29 p.m.

**Yes – 7**

**No – 0**

**Carried**

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District Clerk

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Deputy District Clerk